Dear colleagues,

I’m happy to share that we have acquired licenses of the Power-user software to help you in your daily work with PowerPoint, Excel and Word.

1. **WHAT IS POWER-USER**

Power-user is a productivity add-in for PowerPoint, Excel and Word. It helps you make better deliverables and work up to 50% faster by enabling dozens of powerful tools:

- Access thousands of templates, icons, maps, pictures, diagrams and charts
- Automatically format your presentations: replace colors, align titles, harmonize fonts, format charts
- Easily manipulate shapes: swap positions, give them the same height or width, stack shapes, bring them closer or further, display them symmetrically, etc.

- Clean your spreadsheets with powerful tools to clean formulas, unpivot tables, remove empty cells, paste to visible cells only and more

1. **HOW TO INSTALL POWER-USER**

1. Download Power-user from this [link](https://powerusersoftware.com/download/Power-user.exe)

2. Run the .exe setup and follow the installation steps

3. Restart PowerPoint, Excel or Word and provide your license activation key, listed just below.

1. **LICENSE KEYS**

|  |  |  |
| --- | --- | --- |
| ID | License key | User email |
| 1 | 02F97EA6-573F-6340-3C87-BEF719C882CF | first.last@email.com |
| 2 | … | … |
| 3 | … *your license keys go here* | … *user emails go here* |
| 4 | … | … |
| 5 |  |  |
| 6 |  |  |
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1. **GETTING STARTED WITH POWER-USER**

You can get a general overview of the main benefits of Power-user with this [intro video](https://www.youtube.com/watch?v=rtC23lb2Oak&t=116s). On this channel you can also find some videos illustrating specific features in action.

Also every 3 or 4 days, you will receive a tutorial email highlighting one of the main features of the software, so you can gradually learn how to apply it in your daily work.

You can also see a comprehensive list of all the features in this [User Guide](https://www.powerusersoftwares.com/user-guide).

1. **SUPPORT**

For any support question, please contact our dedicated Account Manager (in *cc*) or look at the [Support Center](https://support.powerusersoftware.com/support/solutions).